

**GOVERNANCE COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY
OF LONDON SCHOOL**

Friday, 22 November 2019

Minutes of the meeting of the Governance Committee of the Board of Governors of the City of London School held at the Guildhall EC2 at 9.00 am

Present

Members:

Deputy James Thomson (Chairman)
Alderman Vincent Keaveny

Tim Levene
Deputy Edward Lord

Officers:

Alan Bird	- Head, City of London School
Dr Richard Brookes	- City of London School
Charles Griffiths	- City of London School
Polly Dunn	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Lord Levene of Portsoken and Paul Stein.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 24 May 2019, be approved as accurate record.

4. DESIGNATED GOVERNORS' ROLES

Governors considered a report of the Head regarding Designated Governor Roles. The following matters were raised:

- The terms of reference of the appointed Staff Liaison Governor were to be circulated to the Board. Governors reiterated the need for the appointee to be a co-opted Governor rather than a Common Councillor.
- Both of the newly proposed designated governor roles would require the appointee to serve on the Academic and Education Committee.
- Governors agreed that expressions of interest should be sought at the Board meeting on the 11 December 2019.

RESOLVED, that

- The current Governor appointments for AGBIS, Safeguarding and Health and Safety, be noted;
- The creation of Careers and Education Guidance lead governor role be recommended to the Board of Governors; and
- The creation of a Special Educational Needs and Disabilities lead governor role be recommended to the Board of Governors.

5. **GOVERNOR INDUCTION AT CITY OF LONDON SCHOOL**

Governors received a report of the Bursar regarding Governor Induction at the City of London School.

The Town Clerk added that the induction checklist should include certain City of London Corporation material, such as the code of conduct. It was hoped that all necessary material could be uploaded to and accessed via the online Governors' Portal.

RESOLVED, that the report be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 24 May 2019, be approved as accurate record.

10. **OUTSTANDING ACTIONS**

Governors received a report of the Town Clerk regarding outstanding actions of the Committee.

11. **GOVERNOR TERMS OF APPOINTMENT**

Governors considered a report of the Town Clerk regarding Governor Terms of Appointment.

12. **GOVERNANCE REVIEW**

Governors received an updated from the Chairman regarding the Governance Review.

13. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE

There were no questions.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was one item of other business.

The meeting closed at 9.35 am

Chairman

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